



## **Whangaparaoa College**

### **School Lockdown Policy**

Last Reviewed: May 2021

#### 1) Lockdown

- a. The college will go into lockdown when there is serious and immediate risk of harm to staff and/or learners because of an incident at the college or surrounding areas.

Examples of incidents that may trigger lockdown include, but are not limited to:

- Armed intruder on site
  - Serious gang involvement on site
  - Dangerous event in the near vicinity of the college
- b. During school lockdown, all students will be told to remain indoors, typically this means within their classroom of study or, if lockdown occurs when students are between classrooms, then the nearest available classroom or area indoors.

#### 2) Communication

- a. We will maintain procedures for communicating a school lockdown. These communication procedures will clearly state and enforce a chain of authority, so the staff know who to follow.
- b. The college will undertake periodic drills to ensure the robustness of these communication procedures.
- c. Only a member of the Senior Learning Team or a member of the Police may lift the lock down. When Police have taken charge, then only the Police may lift the lockdown. Staff may not release students from lockdown if danger is clear and present to students.

#### 3) Policy Review

- a. We will review and revise this policy as required and within at least 3 years of its publication date (above).