

How to log into the Parent Portal

The Parent Portal can be used for many things, but namely to access the school calendar, school notices, the timetable, attendance, reports, course related costs – you can also amend any contact details.

Email ICT@wgpcollege.school.nz and request your Parent Portal password if you do not know it. Please note that ICT may call you to verify who you are if your email address is not one that we have on record.

Go to www.wgpcollege.school.nz

Select the INTRANET tab

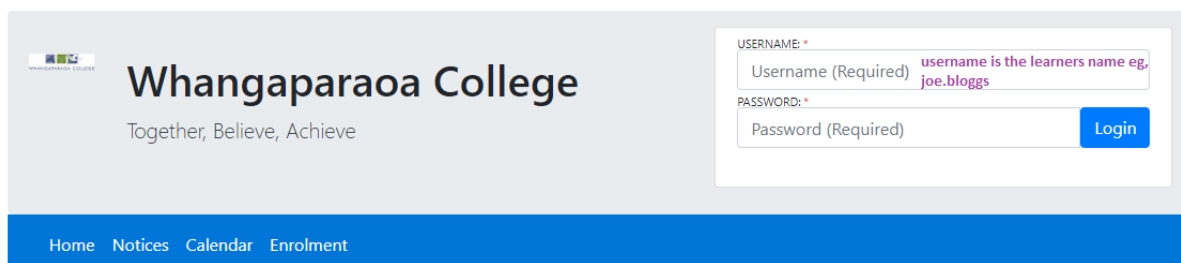
Select Parent/Learner Login (Portal)



The screenshot shows the Whangaparaoa College website header with the logo and navigation menu. The 'INTRANET' tab is highlighted in purple. Below the navigation menu, a dropdown menu is open, listing various services. The 'PARENT/LEARNER LOGIN (PORTAL)' option is highlighted with a purple box. Other options include 'CLICKVIEW ONLINE', 'GIVME SIGNUP', 'GIVME LOGIN', 'E-ASTTLE', 'GOOGLE DOCS', 'MOODLE', and 'OFFICE 365'. The background of the dropdown menu shows a banner with the text 'Together Believe Achieve' and 'NCEA Ex Noel Lee Please cl'.

Log in using the username of the Learner, eg, joe.bloggs

Enter the parent password you were supplied



The screenshot shows the Whangaparaoa College Parent Portal login form. The form is titled 'Whangaparaoa College' and has the tagline 'Together, Believe, Achieve'. The login form includes a 'USERNAME: *' field with the placeholder text 'Username (Required) username is the learners name eg, joe.bloggs' and a 'PASSWORD: *' field with the placeholder text 'Password (Required)'. A blue 'Login' button is located to the right of the password field. The footer of the page contains the links 'Home', 'Notices', 'Calendar', and 'Enrolment'.

The screenshot shows the top section of the Whangaparaoa College website. On the left, the college logo and name "Whangaparaoa College" are displayed, along with the tagline "Together, Believe, Achieve". On the right, a white box contains the user's name "Joe Blogs" and the login status "You are logged with Primary Caregiver access." Below this, the student ID "123456" is shown. A blue navigation bar contains links for Home, Notices, Calendar, Enrolment, Timetable, Reports, Library, Details, Results, and Careers, along with a red Logout button. A green banner at the bottom of the page reads "Welcome you are viewing details for Joe with Primary Caregiver access".

You can now access all tabs and changes can be made to the Details tab if need be.