



# WHANGAPARĀOA COLLEGE

Together Believe Achieve Ngātahi Whakapono Tutuki

## Whangaparāoa College Emergency Response Policy

Updated: November 2021

### 1) Introduction

- a. The purpose of this policy covers how the College will respond to Civil Defence emergencies and health scares. In the event of other emergencies, please refer to our policies on “[Fire and Industrial Incidents](#)” and “[School Lockdown](#)”.

### 2) Civil Defence

- a. In the event of a Civil Defence emergency, such as earthquakes, tsunamis and severe weather incidents, we will (at a minimum) respond to and comply with instructions from Civil Defence.
- b. We will maintain emergency response and evacuation procedures in accordance with the Ministry of Education guidelines and comply with these procedures should Civil Defence or the Ministry of Health require us to evacuate the college.

### 3) Pandemic

- a. In the event of a pandemic, we will (at a minimum) respond to and comply with instructions from the Ministry of Health.
- b. With respect to COVID-19 specifically:
  - i. The College will comply with all Government Orders.
  - ii. The Principal, and the Principal’s delegated authority(ies), are expected to enforce these Orders, and take supplementary actions to minimise the spread of COVID-19.
  - iii. For certain school events or activities, it is possible that the Ministry of Education or the governing organisation (e.g. the Board or a sports club) require learners or participants to be fully vaccinated from COVID-19. In these circumstances, the Principal, and the Principal’s delegated authority(ies), will enforce this requirement and do so in a manner that maintains the respect and dignity for the individuals involved.

### 4) Evacuation

- a. We will maintain emergency response and evacuation procedures in accordance with the Ministry of Education guidelines and comply with these procedures should Civil Defence or the Ministry of Health require us to evacuate the college.

### 5) Policy Review

- a. We will review and revise this policy as required and within at least 3 years of its updated date (above).