

**Minutes of a Meeting of the Whangaparaoa College Board of Trustees held on
Tuesday 12 February 2019 at Delshaw Avenue Whangaparaoa
Commencing at 6.30 pm**

Present

James Thomas, Heidi Parlane, Gabrielle Martell-Turner, Mat Harris, Craig Caminos, Ben Creevey, Marara Schreurs, Marina Vaha, Alex Jones, Derek Middleton

In Attendance

Caroline Butland (Minute Secretary), Graeme Williams (DP), Jason Pocock (DP)

1. Election of Board Chair – Heidi Parlane unanimously voted as Board Chair

2. Whakatauki - Marara Schreurs

3. Conflict of Interest Nil

4. Apologies Mike Enright

5. Decisions/Resolutions:

a) Ratification of 2019 amended meeting dates. Add time for Policy meeting to 7.00 pm. All agreed with changes and Caroline to circulate.

6. NCEA Results

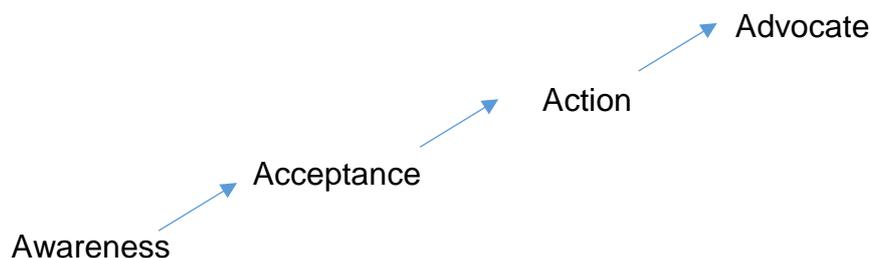
Jason shared NCEA results from 2018 and lengthy discussions arose. Last year, we had serious concerns regarding the 2017 Level 1 cohort's results – this cohort, as Level 2's in 2018 had greatly improved results. Level 1 and Level 3 results from 2018 were less pleasing but we have until mid-March before final credits for 2018 are counted, so immediate attention and interventions are in place. 32 learners who got Level 3 but not UE have been contacted and 11 of those learners are taking up the offer to do extra standards. 2 learners had already gone to Te Kura to do summer school.

2018 results are being reviewed with the Heads of Learning and others. There are a number of learners who chose not to do externals. Communication with whanau and learners is useful to gauge learner wellbeing and anxiety etc. Could it be that there are too many assessments? What's the 'trend' and how can we fix it? It must be noted that there is a 2.5% drop nationally due to the way NZQA report school results. Levels 1-3 are our smallest year groups. By knowing and growing our learners, teachers will know whether they are ready and should be entered for externals. Learners should be encouraged to choose what they're good at and passionate about so that they can be successful. A change in course structure could be necessary.

At the Policy meeting on 25 February, the policy framework for parameters to guide community and learners to make the right choices, limit credits etc will be discussed. Perhaps learners should only do externals if both the learner and teacher feel that the learner is ready to be entered into externals.

To do: Frame of reference for review of our NCEA – **THO & POC** to develop terms of reference. A deeper analysis to be conducted to understand why we have seen a drop in some results 2 years in a row. Time has been allocated at our strategy meetings to discuss this. This might result in changes, such as pursuing fewer quality credits. BYOD also needs to be considered, as these cohorts coming through are the first who have been BYOD since they

started at WGPC. If there are significant changes, learners and the community will need to be engaged, and a structured approach to change, such as the phasing of building awareness and then acceptance of the need to change, prior to expecting the school community to engage in changes.



Learners and community need to be aware of possible changes and involved in the process. Once the figures and results are published, we will communicate with whanau.

7. Principals Report

The BOT acknowledge Graeme's effort to make the timetable work with staff leaving in late 2018.

Staff engagement – present as summary tables: James and Heidi to liaise.

Learner leadership is working well. Year 13's are working with Year 7's. This gives the Year 7's a sense of belonging.

Disciplinary committee would like to thank Jo White and her team for all their work.

8. The Board moved into Committee at 8.42 pm to discuss Discipline.

Motion: *“That under section 47 (1) (d) of the Local Government Official Information and Meetings Act that the public be excluded from the following part of the meeting. The Board wishes to discuss the matter in private as it involves the privacy of students/staff.”*

The Board moved out of Committee at 8.45 pm.

9. Sub Committee Reports

- a) Finance
- b) Property

General Business

10. Administration

a) Minutes of previous meeting

Recommendations: That the minutes of the previous meeting held Wednesday 12 December 2018 be approved as a true and correct record.

Moved: Craig Seconded: James Carried

b) Correspondence Inwards

Dr Ben Tallon – we have uniform hats available to be worn, learners are responsible for self-management. When holding outside events such as the beach carnival, sunblock is provided. **5YA doesn't cover shade cloths – James to draft a letter**

MOE letter re proposed primary school – we're delighted that a new school is being built in Rodney but are somewhat surprised at the location.

c) Identify agenda items for next Business Meeting

See 'Draft Strategy Meeting' schedule in the Board pack for topics.
Any ideas about the topics, please email everyone.

d) Any other business

October minutes need to be added to the website – **Caroline to action.**
Tuakana Hibiscus support groups – a mentoring programme will be meeting at school.

James has been nominated for the Teaching Council of NZ – everyone is very encouraging and supportive of this.

BOT Election date reminder – Friday 7 June 2019. Please let Heidi / James know your intention.

11. Karakia/Farewell Marara Schreurs

Waiata all sang Te Aroha

Caroline to bring copies of the school waiata to the next meeting

Heidi Parlane, Chair _____

Meeting Closed at 9.21 pm

Next Strategic meeting
Wednesday 20 March 2019

Next Business meeting
Wednesday 10 April 2019