

**Minutes of the Whangaparaoa College Board of Trustees Meeting held on
Wednesday 12 June 2019 at Stanmore Bay Road, Whangaparaoa
Commencing at 6.30 pm**

Present

James Thomas, Heidi Parlane, Ben Creevey, Gabrielle Martell-Turner, Alex Jones, Mat Harris, Derek Middleton, Craig Caminos, Marara Schreurs

In Attendance

Caroline Butland (Minute Secretary), Lisa White (DP), Dawn Sullivan (DP)

1. **Karakia / Waiata** – All sang the school Waiata

2. **Conflict of Interest** Nil

3. **Apologies** Marina Vaha, Mike Enright

4. Decisions/Resolutions:

a) Ratification of Grant requests:

Pub Charity Limited for Field Development Costs

Moved: Craig Second: Gabrielle Carried

Lion Foundation for ongoing capital expenditure of leasing 3 x minibuses

Moved: Mat Second: Ben Carried

b) Audit Financial Statements for the year ended 31 December 2018 tabled. Craig picked up the two policies mentioned. Mat spoke to Ginni re: funds.

Moved: Mat Second: Derek Carried

c) Curriculum Delivery and Learner Assessment Policy

This policy has been updated and revised to reflect current practice.

Moved: James Second: Marara Carried

Monitoring / Information

a) **Kāhui Ako update:** Lisa presented a very interesting power point which included information on Goals, Key Drivers and PLD, along with specific work the team have been doing on Transitions. We have 17 ECE's in the Kāhui Ako. Lisa, as Leader, 3 Across School Teachers (AST's) and 18 Within School Teachers (WST's) are focussing on transitions – from ECE to Primary and from Primary to College to improve hauora and transitions. Lisa was recently invited to present at a conference for the Canterbury Across School Teachers on her sabbatical report on Kāhui Ako, in addition to Conflict Management and Middle Leadership development. The Across School Team, including Lisa, were also recently invited to be keynote presenters at the Auckland Kāhui Ako conference on the great work they have been doing on improving transitions. Principals decide on the main foci for their Within School Teachers, however part of their role is to work on internal transitions. The big focus for the Kāhui Ako is on transitioning learners. Once transitions

are “rocking”, we will be moving onto a focus on Hauora. Some discussion is also occurring around how we can do things better together in regard to Te ao Maori.

b) Principals Report

Currently working on and discussing whether courses and subjects in Year 11-13 should be compulsory – English, Maths, Science and ½ PE reduces option of choice. Consider NCEA requirements. Schools NZ wide over assess. To ‘know and grow our learners’, Kaiārahi have guided conversations with learners.

Last week James was invited to visit Baycrest Village for a presentation – this was well appreciated by the residents.

James shared a bit about the recent SPANZ conference he attended which included a presentation by the Minister, discussion about the budget, media and legal advice. Speakers included Sir John Jones, Dr Lance O’Sullivan and Nathan Mikaere-Wallis. A presentation on Principal well-being was positively received.

James thanked the Board again for the opportunity of attending a Conference and visiting schools while in Canada.

With regards the projected increase in 2020 of our learner roll, the teacher roll will grow too. The proposed PPTA Teacher strike on 17 June was cancelled earlier today.

Priority Learners – different portfolios work together and overlap.

c) **Work in Progress** – schedule updated.

5. Sub Committee Reports

a) **Finance** – Draft accounts tabled previously – not too much has changed.

b) **Policy** – Discussed and Curriculum Delivery and Learner Assessment Policy approved earlier in the meeting.

c) **Property** – we need to future-proof. Alex, Derek and Ginny visited other schools to see their facilities. Alex commented how lucky we are with our facilities, it was great to see different facilities. Derek found seeing what facilities other schools have interesting.

d) **Discipline**

The Board moved into Committee at 9.06 pm to discuss Discipline.

Motion: *“That under section 47 (1) (d) of the Local Government Official Information and Meetings Act that the public be excluded from the following part of the meeting. The Board wishes to discuss the matter in private as it involves the privacy of students/staff.”*

The Board moved out of Committee at 9.38 pm.

7. General Business

- a) The next Strategy meeting looks to be a busy meeting – suggested members receive a pack prior to the meeting, as we do with the Business Meetings – that where appropriate/possible.
- b) Caroline advised results of the recent Board Elections – voted in were: Craig Caminos, Heidi Parlane, Ben Creevey, Ian MacLeod and Gabrielle Martell-Turner. This new Board will meet early next week to elect a Board Chair and discuss possible co-options. Caroline to arrange.
- c) Gabrielle suggested that Board members get together for a dinner in Spring at a time other than a set meeting. Gabrielle will invite previous members Marara and Mike.
- d) Community involvement – Gabrielle asked if we can make room for this at a strategy meeting “how does your BoT measure community involvement and how can we reach them?”

8. Administration

a) Minutes of previous meeting

Recommendations: That the minutes of the previous meeting held Tuesday 10 April 2019 be approved as a true and correct record.

Moved: Ben Seconded: James Carried

b) Any other business

STA Conference – July 2019, Craig and Gabrielle will attend.

James and other Board members thanked Mike (earlier after dinner) and Marara for all their wonderful contribution to the BoT and to WGPC over the years.

6. Karakia/Farewell Marara Schreurs

Heidi Parlane, Chair _____

Meeting Closed at 10.05 pm

Next Strategic meeting

Wednesday 17 July 2019

Next Business meeting

Wednesday 14 August 2019